

ANNOUNCEMENT

Concerning: Examination period, registration for

examinations, registration check, withdrawal

from examinations, grade publication and

viewing completed examinations in the 2024 summer semester

The Examinations Board recommends the following dates for the **examination period** in the summer semester 2024:

Regular examinations: 11/07/2024 - 31/07/2024 Resit examinations: 13/05/2024 - 31/07/2024

Language and elective (AWP) examinations will be held as follows:

Regular examinations: 04/07/2024 - 10/07/2024, Resit examinations: 08/06/2024,

Coursework-related assessments (e.g. prerequisites for admission to examinations) may take place before this period. The Examination Committees may set different dates in consultation with the deans.

Registration for examinations must be made between

23/04/2024 - 07/05/2024

via the Primuss Portal of Deggendorf Institute of Technology. Students in their internship/practical semesters or semesters abroad can also register for examinations in writing during this period. You will be notified by the Centre for Studies via e-mail about the deadline for checking examination registrations.

Withdrawal from an examination for which you have registered is only possible if you cancel your registration in the Primuss Portal or in writing to the Centre for Studies <u>no later than seven days</u>

before the examination. This also applies to course-related assessments (e.g. for elective (AWP) subjects) that take place before the examination period and for which registration is required. If no official withdrawal has been received and the student has missed the examination for reasons for which they are responsible, the grade "nicht ausreichend" (not sufficient) must be awarded.

An inability to take an examination due to illness must be reported to the Centre for Studies within three working days after having missed the examination. The form is available for download in the Primuss Portal under "Anträge und Nachrichten" (Applications and Messages).

Please note: If a student **discontinues** an examination that has already begun, the above-mentioned certificate must also be provided. The certificate must show that the reasons for discontinuing the examination were not already known before the examination began.

The responsible examination committee will decide whether these reasons can be acceptance or not.

Grades will be published via the university's websites and/or Intranet sites starting 19/08/2024.

Due to the process of recording the grades, the transcripts of record will no longer be updated from 01/06/2024 until one week after the grade announcement on 19/08/2024.

Examinations can be viewed from 14/10/2024 to 31/10/2024 by arrangement with the examiner during their respective office hours. Students who are ex-matriculated for having definitively failed their examinations can apply to the examiner for an earlier viewing of these examination paper(s).

Chair of the Examinations Board

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