

Faculty of Electrical Engineering and Media Technology

Course:

Bachelor thesis registration form (please complete on a PC)

(in acc. with Section 11 of the General Examination regulations of the Deggendorf Institute of Technology)

Last name, first name of student:

Mat. no.: Sem.

DIT supervisor:

If writing the Bachelor thesis externally:

Name and address of company or institution:

Name of supervisor there: Tel. no.

Should the company require a confidentiality agreement, please complete pages 6-8 and have both the company and the supervisor (here at DIT) sign.

Bachelor thesis topic:

Working title at time of assignment:

Thesis summary:

Registration date BA: Submission date:

= registration date plus max. 6 months

.....
Student (signature)

.....
Professor/Supervisor at DIT
(signature)

- Distribution**
1. Student Admin. Centre, B 006
 2. First examiner
 3. Student
 4. Faculty
 5. Where applicable, company/institution

Submission of Bachelor thesis
The Bachelor thesis must be submitted to the Student Administration Centre (B 006) on time. See: Special regulations, Item 1
The "Title page" and "Author's declaration" are to be included with the Bachelor thesis

Special Regulations

for writing a Bachelor thesis – in conjunction with Sections 8 and 11 RaPO (Regulations for the Conduct of University Examinations in Bavaria, BayRS 2210-4-1-4-1- WFK) as well as Section 11 APO (General Examination Regulations of Deggendorf Institute of Technology), each as amended from time to time.

The Bachelor thesis must be written in compliance with the provisions contained in the RaPO as well as the APO of Deggendorf Institute of Technology.

The following guidelines must furthermore be observed:

1. The thesis is to be submitted to the Student Administration Centre on time in the formats listed below.

For the THD supervisor:

1 bound version, plus one CD/DVD copy attached to the inside cover of the bound version. (Please label the CD/DVD with your name, Mat. no. and topic)

For the Student Admin. Centre:

1 CD/DVD copy (in a paper sleeve) comprising the entire thesis (Please label the CD/DVD and sleeve with the submission date, your name, Mat. no., supervisor and topic)

Where applicable, for the library:

1 bound version (optional)
Please clarify with supervisor first

2. The thesis text is to be written on a typewriter using 1 ½ line spacing, single-sided, or using a word processing program, and, as a general rule, should not exceed 100 pages in length. The left and right side margins must be set at 2.5 cm. The Bachelor thesis (and any tables/figures/illustrations) must be submitted as an original copy or equivalent in quality to the original.

3. The thesis must contain a full list of references and bibliography, sources of information as well as any other sources. (For details of the formal requirements, please refer to: Lück Wolfgang, *Technik des wissenschaftlichen Arbeitens*, 4th edition, page 10 et seq.). Unlike as stated in the aforementioned requirements, footnotes should not be written consecutively per page but for the entire work. Headings should not be underlined but solely written in bold print.

4. A title page, as per the sample title page (see Appendix, page 3), is to be attached to the Bachelor thesis. The title must additionally be written in English.

5. The candidate must submit a written declaration that the thesis is the result of their own work, has been written without the assistance of others, and that every resource used to complete it has been cited. The declaration (see Appendix, page 4, item 1) is to be included immediately after the title page. (A sample version can be found in the afore-stated work by Lück Wolfgang.)

6. The declaration of consent permitting the work to be published free of charge for use within the university (library) must also be completed where applicable. (See Appendix, page 4, item 2)

7. The specific details are to be clarified with the supervising lecturer; given this, certain deviations from these specific regulations may arise.

Examination Board Electrical Engineering and Media Technology
The Chair

Prof. Dr. Daiminger

Sample
Title Page for Bachelor Thesis

Deggendorf Institute of Technology

Faculty of Electrical Engineering and Media Technology

Topic in German

Topic in English
(translation to occur in consultation with examiner)

Bachelor thesis in fulfilment of the requirements for the
degree of:

Bachelor of Engineering
Deggendorf Institute of Technology

Submitted by:
Last name, first name

Examiner:
Name of DIT supervisor

on:

Author's Declaration

Name of student:

Professor/Supervisor at DIT:

If external: Name of supervisor:

Bachelor thesis topic:

1. I hereby declare that this Bachelor thesis is my own work, has not been submitted for any other degree at any other university or institution, does not contain or use any sources or resources other than those referenced, and that all direct and paraphrased quotes have been duly cited as such.

Deggendorf

(Date)

(Signature student)

2. I hereby consent to my completed Bachelor thesis being made available to a broader public through the library of the Deggendorf Institute of Technology.

Yes

No

If yes:

I certify and warrant that I am the sole owner and holder of all rights to the Bachelor thesis, including the right to use the tables, figures, illustrations, plans, or similar, submitted therein and that no third-party rights or claims, nor any statutory provisions, will be infringed as a result of its publication.

Deggendorf

(Date)

(Signature student)

Only to be completed by the examiner if the author consents to the Bachelor thesis being published.

Collection of a copy of the Bachelor thesis by the library, including the lending of the copy, is hereby

endorsed

not endorsed.

Deggendorf

(Date)

(Signature examiner)

Submission Deadlines Bachelor Thesis

General Examination Regulations (APO) of the Deggendorf Institute of Technology

Section 11

Para. 1

Sentence 2: The topic selected for the Bachelor thesis shall be such that it can generally be completed within two consecutive months of work.

Sentence 3: The time between assignment of the topic and submission of the thesis may not exceed six (6) **months**.

Regulations for the Conduct of University Examinations (RaPO)

Section 10

Para. 2 Should the Bachelor thesis be awarded a "fail" grade ("*nicht bestanden*"), the student may submit a second thesis on a different topic one time only. The deadline for submission of the second Bachelor or Master's thesis is no later than six (6) months after the initial grade has been communicated.

Confidentiality Agreement

between

Deggendorf Institute of Technology

Dieter-Görlitz-Platz 1
94469 Deggendorf

Faculty of Electrical Engineering and Media Technology

Course:

Prof.

(hereinafter: "Deggendorf Institute of Technology")

and

(hereinafter: "Company")

(hereinafter: individually or collectively "Contracting Party/Parties")

Preamble

The Deggendorf Institute of Technology is supervising a thesis concerning the topic

(hereinafter: "Thesis") in the course of which confidential information relating to the Company will also be processed. Concurrently, confidential information relating to the Deggendorf Institute of Technology will also become known to the Company in the course of the supervision.

This having been established, the Contracting Parties agree the following:

1. CONFIDENTIAL INFORMATION, within the meaning of this Agreement, covers all forms of information received by the respective other Contracting Party in the course of this supervision (especially information of a technical or commercial nature, including all documents, drawings, drafts, sketches, plans, descriptions, specifications, data, measurement results, calculations, samples, parts, films, digital storage devices, experiences, processes, findings, know-how, and unpublished registrations of intellectual property rights) that are marked as confidential.

THIRD PARTIES, within the meaning of this Agreement, are all individuals except for the Contracting Parties, the examination candidate, and those involved with the supervision of the thesis or examination process and who are correspondingly bound to confidentiality by this Agreement.

2. With respect to CONFIDENTIAL INFORMATION, the Contracting Parties undertake to

hold it in confidence

use it solely within the bounds of the supervisory tasks relating to the thesis

not to disclose or it to THIRD PARTIES nor otherwise make it available to THIRD PARTIES,

take all appropriate steps to prevent any THIRD-PARTY access.

3. The confidentiality undertakings given in Article 2 shall not apply in respect of CONFIDENTIAL INFORMATION which verifiably

- is in the public domain or which passes into the public domain through no fault of the recipient Contracting Party, or
- was already in the possession of the recipient Contracting Party prior to it being communicated, or
- the recipient Contracting Party has obtained from a THIRD PARTY authorised to disclose the CONFIDENTIAL INFORMATION, or
- has been/is being developed by the recipient Contracting Party independently from the CONFIDENTIAL INFORMATION

Notwithstanding the above, the duty of confidentiality under Article 2 shall not apply if the recipient Contracting Party is dutifully bound by law or an administrative or court order to disclose such information. In this context, reference is hereby made to the possibility that the examination candidate may have a court review the thesis evaluation, which will result in the thesis being conveyed to the court as part of the administrative process.

4. All CONFIDENTIAL INFORMATION shall remain the property of the disclosing Contracting Party. With the exception of Article 6, the recipient Contracting Party shall, in respect of the CONFIDENTIAL INFORMATION, not be granted any other rights of use beyond those relating to the supervision of the thesis, especially any usage and/or exploitation rights.

5. Upon this Agreement coming to an end, the Contracting Parties shall, upon request, return all received CONFIDENTIAL INFORMATION and destroy all copies thereof.

6. Once this Agreement comes to an end, the Company shall, to the extent that it has the legal standing to do so, grant Deggendorf Institute of Technology a non-exclusive, non-transferrable, free-of-charge right – without restriction as to its place, time or content -to use the findings and outcomes of the thesis as well as to the resulting intellectual property rights for research and teaching purposes, provided that the author has signed a corresponding consent agreement.

7. Should, during the lifetime of this Agreement, Deggendorf Institute of Technology plan to release a publication in connection with the thesis, this shall only occur subject to the Company furnishing its prior consent. The Company shall not withhold its consent without good cause. Should the Company not object to a submitted request for publication within four (4) weeks of the publication text being presented, the request shall be deemed to have been accepted.

8. This Agreement shall come into effect upon being signed by both Contracting Parties. With the exception of Article 6, all duties arising from this Agreement shall cease to exist two years after the Agreement coming into force.

9. This Agreement shall be governed by the laws of the Federal Republic of Germany. The sole court with jurisdiction over any and all disputes and in connection with this Agreement shall be Deggendorf (Germany).

10. Any amendments or additions to this Agreement must be made in writing in order to become effective. The written form requirement may only be waived in writing.

11. In the event that any provision contained in this Agreement should be or become invalid, the validity of the remaining provisions shall not be affected.

Deggendorf, date , date

Signature Supervising Professor
Deggendorf Institute of Technology

Signature Company